



PAQTNKEK MI'KMAW NATION

CHIEF FINANCIAL OFFICER

DESCRIPTION

We are seeking a dynamic and experienced individual to join our team as the Chief Financial Officer for Paqtnkek Mi'kmaw Nation. The ideal candidate will bring a unique blend of educational qualifications and extensive experience in financial management within a First Nations setting.

RESPONSIBILITIES

- Provide strategic financial leadership to the Paqtnkek Mi'kmaw Nation.
- Oversee budget development, financial planning, and reporting processes.
- Ensure compliance with regulatory financial standards and reporting requirements.
- Collaborate with leadership to develop and implement financial strategies aligned with community goals.
- Manage and mentor finance department staff, fostering a culture of excellence and accountability.
- Build and maintain effective relationships with external stakeholders, including funding agencies and auditors.
- Advise on financial risks and opportunities, contributing to the overall success of the Nation.





QUALIFICATIONS

- A Bachelor's degree in Finance, Accounting, Business Administration, or a related field. Advanced degrees (MBA, CPA, etc.) are preferred but not mandatory.
- Proven experience in financial management, budgeting, and reporting, with a minimum of 2 years of relevant experience, particularly within a First Nations or Indigenous organization.
- Knowledge of funding mechanisms and financial structures specific to First Nations communities.
- Understanding of government funding programs and compliance requirements.

If you possess a combination of educational qualifications and hands-on experience in financial management within a First Nations context, we invite you to apply.

Please submit your resume, cover letter, and references
by February 9th 2024 to david.kearns@paqtnkek.ca

Paqtnkek Mi'kmaw Nation is committed to diversity and welcomes applications from qualified candidates of First Nations descent and those with diverse backgrounds.

