



# OYSTER FARM COORDINATOR

**POSITION:** Oyster Farm Coordinator

**LOCATION:** Paqtnkek Mi'kmaw Nation

**EMPLOYMENT TYPE:** Full-time, Permanent

## OVERVIEW:

Paqtnkek Mi'kmaw Nation is seeking a dedicated and experienced Oyster Farm Coordinator to oversee the operations of our community's oyster farm. This role is essential for ensuring the sustainable management, growth, and productivity of our aquaculture initiative while supporting community development and economic growth.

## KEY RESPONSIBILITIES:

- Oversee daily operations of the oyster farm, including seeding, maintenance, harvesting, and processing.
- Ensure compliance with all environmental, safety, and regulatory standards.
- Develop and implement best practices for sustainable aquaculture management.
- Monitor oyster health, water quality, and farm conditions.
- Manage inventory and production schedules to meet market demands.
- Train and supervise farm staff, promoting skills development and safety awareness.
- Collaborate with community leadership and external stakeholders on business planning and reporting.
- Maintain detailed records of farm activities, including harvest yields, expenses, and operational data.
- Seeking funding opportunities where available

## QUALIFICATIONS:

- Experience in aquaculture or shellfish farming, preferably in oyster production.





- Knowledge of aquaculture regulations, environmental management, and sustainability practices.
- Strong leadership and organizational skills.
- Ability to work outdoors in varying weather conditions.
- Certification or willingness to obtain training in food safety and handling, first aid, and other required safety certifications.
- Valid driver's license.

#### ASSETS:

- Experience working with Indigenous communities.
- Knowledge of Mi'kmaq culture and traditions.

#### WHAT WE OFFER:

- Competitive salary based on experience.
- Professional development opportunities.
- A chance to contribute to the growth of Paqtnkek Mi'kmaq Nation's sustainable economic initiatives.

#### APPLICATION PROCESS:

Interested candidates are invited to submit a resume and cover letter highlighting their qualifications and experience to David Kearns HR Director at; [david.kearns@paqtnkek.ca](mailto:david.kearns@paqtnkek.ca)

**DEADLINE FOR APPLICATIONS:** February 7th, 2025

Paqtnkek Mi'kmaq Nation is committed to employment equity and encourages applications from Indigenous peoples, women, persons with disabilities, and visible minorities.

